Project Manager for the Australian Cardiovascular Alliance

Prepared by the Australian Cardiovascular Alliance (ACvA)

Contact
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The Australian Cardiovascular Alliance (ACvA)

The ACvA believes the time is ripe for a new vision, new thinking and new strategies to solve cardiovascular disease and proposes investment in a whole-of-nation approach that addresses current gaps in the translational pipeline to maximise impact. To achieve this vision, the ACvA has devised six strategic flagships that are the centrepiece of the Alliance and would provide a platform of strengths in cardiovascular research and clinical care: 1) Implementation research and policy; 2) Clinical trials; 3) Big data; 4) Precision medicine; 5) Drug discovery; and 6) Bioengineering, applied to cross-cutting themes of atherosclerosis, heart muscle disease, and cardiac arrhythmias.

Specifically, the ACvA:

- Acts as an advocate for increased peer-reviewed funding in heart, stroke and vascular disease research.
- Represents cardiovascular researchers calling for more research into heart, stroke and vascular disease.
- Promotes the development of strong collaborative networks between cardiovascular researchers Australia-wide
- Develop, facilitates and implements capacity and collaboration building activities
- Promotes importance and impact of cardiovascular disease in driving improved health and economic outcomes.

Primary purpose of the role

The primary purpose of the role is to work collaboratively with the Flagship Directors to facilitate the work of the six flagships, deliver projects and activities to support their work and help drive integration between the flagships, improving outcomes for the sector.

Key accountabilities

- Manage the planning and delivery of key projects in support of the Flagships in line with the ACvA’s strategy and priorities.
• Manage and oversee operational aspects of the project cycle, including developing project plans, identifying and coordinating resources, managing budgets, supplier and contract management and meeting reporting requirements to ensure project outcomes are achieved on time, on budget, to quality standards and approved project management methodology.

• Develop and maintain stakeholder and customer relationships through effective communication, negotiation and issues management to ensure agreed deliverables are met.

• Provide advice and information on emerging project issues to support project development and delivery in line with established plans, budgets, timeframes, policy objectives and other project and priorities.

Key relationships

Internal

• Executive Director, ACvA
• ACvA Flagship Directors
• ACvA Scientific Advisory Board

External

• Research Community
• Industry Members
• MRIs
• Peak organisations
• Health and research Departments (Government)
• ACvA funders.

Selection criteria

• Degree in a relevant field or accumulation of relevant experience in Project Management
• A commitment to the goals of the ACvA, and their proposed strategy for transforming collaborative and impactful cardiovascular research in Australia
• Proven ability to interact with industry and academic stakeholders (or equivalent)
• Strong project management skills.
• A demonstrable record of operating in a complex business model and applying sound business and commercial acumen characterised by fact-based decision making
• An appreciation of the values and roles of cardiovascular research institutes and societies
• Excellent written and verbal communication skills

Values

• Collaborative
• Committed
• Dynamic
• Innovative